



Sinhgad Institutes

SINHGAD TECHNICAL EDUCATION SOCIETIES

SINHGAD INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

LONAVALA

Dt.07/09/2018

NOTICE

This is to inform all IQAC members that there is a meeting on **10/09/2018** at **4pm** at board room.

AGENDA

1. Term end for **Bsc.(Hs) & BHMCT** for the Academic year 2018-2019
2. Planning of Internal, Practical, & External exams for Bsc.(Hs) & BHMCT.
3. FYBSc.Hs Diwali break & reopening.
4. Collection of course files, activity report, log book
5. SPPU Examination related online mark filing
6. Reopening of college for TYBSCHS & BHMCT.

Dr. Ayesha Siddiqui

Principal



IQAC coordinator



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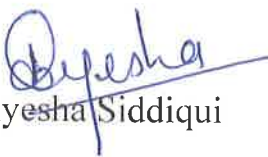
Dt. 12/09/2018

MINUTES OF IQAC MEETING HELD ON 10/09/2018


Points were discussed in detail & following decisions were taken

1. Term will end for **SyBsc(Hs) & TyBsc(Hs)** in the month of sept. & all **BHMCT** in the month of October for the first semester.
2. Detail Planning of **Internal, Practical, & External exams for Bsc. (Hs) & BHMCT** need to be done by examination team.
3. **FYBSc (Hs)** break need to be planned in the month of November & reopening in December.
4. Course files & log books needs to be collected for **SyBsc (Hs) & TyBsc (Hs)** in first week of October for **BHMCT** last week of October
5. Exam team needs to update on **SPPU Examination online mark** filing dates along with exam timetable
6. College will reopen on 5^h December for & **FYBSc (Hs) & TyBsc (Hs)**.

For **BHMCT** it will open on 2nd January 2019


Dr. Ayesha Siddiqui
Principal




IQAC coordinator



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Dt.20.10.2019

ACTION TAKEN REPORT

- 1 **SyBsc (Hs) & TyBsc(Hs)** term is ended in the last week of sept.
2. Detail examination plan with dates for **Internal, Practical, & External exams for Bsc. (Hs)** was displayed on notice board by examination team.
3. **FYBSc (Hs)** students & parents were informed about break from 1st November till 30th Nov. & reopening in on 4th December.
4. Course files, log books & all activity reports were collected by **IQAC**.
5. Exam team has displayed SPPU **Examination online mark filing dates on notice board**.
6. College reopening dates were displayed on notice board & informed to parents.

Dr. Ayesha Siddiqui
Principal

IQAC coordinator





Sinhgad Technical Education Society's
**SINHGAD INSTITUTE OF HOTEL MANAGEMENT AND CATERING
TECHNOLOGY, KUSGAON (Bk), LONAVALA.**

Date : 15/03/19

NOTICE

This to inform all the members of IQAC Committee that there is

Meeting on

Date: 19th March 2019

Time: 10am


Venue: Principal's Office

AGENDA

- 1. To complete the attendance from Jan 2019 – March 2019**
- 2. To Complete Academic formats (Lesson Plan, PEO's and Log Book).**
- 3. Collection of Activity reports.**
- 4. Constituting of new IQAC from 1st ^{April} June 2019.**


Dr. Ayesha Siddiqui
Principal







Sinhgad Technical Education Society's
**SINHGAD INSTITUTE OF HOTEL MANAGEMENT AND CATERING
TECHNOLOGY, KUSGAON (Bk), LONAVALA.**

Date:20/03/19

Minutes of the meeting

The following points were discussed in the meeting,

1. The new academic semester for TY & SY B.Sc HS date will be 10th June 2019.
2. The faculty needs to submit the PEO & PO, Attendance sheets Log books by 29th March 2019.
3. All the Reports of all the Activities also to be collected by 29th March.
4. Closing of Academic BHMCT is 28th March 2019
5. Remedial /make up classes attendance to be submitted by 20th April 2019.
6. Suggested Software for Attendance.
7. New IQAC committee to be implemented by 1st April 2019.

for 

Dr. Ayesha Siddiqui

Principal







Sinhgad Technical Education Society's
**SINHGAD INSTITUTE OF HOTEL MANAGEMENT AND CATERING
TECHNOLOGY, KUSGAON (Bk), LONAVALA.**

Date: 20/03/19

Notice

This is to inform all the faculty members the following is to be implemented as required.

1. The new academic semester for TY & SY B.Sc HS date will be 10th June 2019.
2. The faculty needs to submit the PEO & PO, Attendance sheets Log books by 29th March 2019.
3. All the Reports of all the Activities also to be collected by 29th March.
4. Closing of Academic BHMCT is 28th March 2019
5. Remedial /make up classes attendance to be submitted by 20th April 2019.

Kindly be informed and acknowledge.

for 
Dr. Ayesha Siddiqui

Principal




IQAC Committee



SINHGAD TECHNICAL EDUCATION SOCIETIES


SINHGAD INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

LONAVALA

Dt.27.04.2019

ACTION TAKEN REPORT

1. College reopening dates for **SyBsc (Hs) & TyBsc(Hs)** were displayed on notice board & informed to parents.
2. Course files with PEO &PO'S, attendance sheet, log books & all activity reports were collected **by IQAC.**
3. **BHMCT** term is ended on 28th march.
4. Remedial & make up classes are conducted & attendance is submitted to IQAC
5. New IQAC committee is formed from 1st April 2019


Dr. Ayesha Siddiqui
Principal


IQAC coordinator





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**Sinhgad Technical Education Society's
SINHGAD INSTITUTE OF HOTEL MANAGEMENT &
CATERING TECHNOLOGY
Kusgaon (Bk), Lonavala-410401**

Date: 23rd April 2019

Minutes of the Meeting

The following points were discussed in the meeting which was held on 22nd April 2019.

1. Duties were allotted
 - Dr. Sameer Koranne - Academic calendar (AQAR Report). Feedback (Students, Parents, Alumni and Industry)
 - Prof. Rahul Shende – Workload, Timetable and IQAC meetings
 - Prof. Saudagar Godse – Subject File Checking and Monitoring attendance, Syllabus Completion.
 - Prof. Hitesh Muzumdar - Activity Report, Follow up with Class Counsellor for SMS and Attendance Updation to the parents on weekly basis for critical.
2. All Committee meetings to be held on last Friday of every month.
3. Re-Admission forms to be filled within 5 days of re-opening of college to finalize the roll call list.

Dr. Ayesha Siddiqui
Principal, SIHMCT



Dr. Sameer Koranne
IQAC Coordinator



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(Approved by AICTE, New Delhi, Recognized G. of Maharashtra Es Affiliated to Savitribai Phule pune University)

Gat No 309, 310 & 314, Kusgaon (Bk.), Off Mumbai-Pune Expressway, Lonavala, Pune- 410 401

Phone : 02114- 673313/14, E-Mail - principal.sihmct@sinhgad.edu Website: www.sinhgad.edu

Accredited by NAAC with 'A Grade

Prof.M.N. Navale
M.E(Elect.), MIE, MBA
FOUNDER - PRESIDENT

Dr. (Mrs.) Sunanda. M. Navale
B.A, M.P.M., Ph.D.
FOUNDER - SECRETARY

Dr. (Mrs.) Ayesha Siddiqui
DHMCT. BA, Msc, HTM, Ph.D,
PRINCIPAL

Ref. SIHMCT/IQAC.Comm/18-19/

Date: 01/07/2018

Following members are appointed in the IQAC Committee for the academic year 2018-2019.

Sr. No.	Name of Person	Designation	Signature
1	Dr. Ayesha Siddiqui	Chairman	
2	Ms.Ranjana Damodar Diwate	IQAC Co-Ordinator	
3	Prof. Abhijeet Jadhav	Member	
4	Mr.Rahul Ramesh Shende	Member	
5	Mr.Machindra Maruti Fule	Sr. Clerk	
6	Dr. Manik Gaikwad	Management Member	
7	Dr. S.U. Gawade	Management Member	
8	Mr. Debashish Mahapatra	Alumni Representative	
9	Mr. Jagar Thakur (VP- fariyas Resorts)	Industry Representative	
10	Ms. Sujata Angadi	Nominee of local society	
11	Mr. Ajay Sharma	Student Representative	

Dr. Ayesha Siddiqui
PRINCIPAL





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for
Dr. Ayesha Siddiqui
PRINCIPAL

