

**AUDIT REPORT
2019-2020**

Sinhgad Technical Education Society, Pune's
**SINHGAD INSTITUTE OF HOTEL MANAGEMENT & CATERING
TECHNOLOGY (SIHMCT), LONAVALA**



M/S K. S. MALI & CO.

CHARTERED ACCOUNTANTS

ROHAN COMPLEX, M. PHULE CHOWK,

A/P & TAL SANGOLA, DIST SOLAPUR.

TAL. NO.02187-222360 CELL- 98220 98653

e-mail:- ksmali_ca@yahoo.co.in





INDEPENDENT AUDITOR'S REPORT

To
The Board of Trustees,
SINHGAD TECHNICAL EDUCATION SOCIETY
PUNE

Report on the Financial Statements

We have audited the accompanying financial statements of **SINHGAD TECHNICAL EDUCATION SOCIETY'S Sinhgad Institute of Hotel Management & Catering Technology, Lonavala, Pune** which comprise the Balance Sheet as at **31st March, 2020**, the Statement of Income and Expenditure for the year then ended, and notes on a significant accounting policies and other explanatory information and disclosures.

In our opinion and to the best of our information and according to the explanation given to us, the aforesaid financial statements give the information required by The Maharashtra Public Trust Act, 1950 ('Act') in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Society as at **31st March, 2020** and **Deficit** for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with the applicable Standards on Auditing (SA's) as prescribed by the Institute of Chartered Accountants of India. Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the Code of Ethics issued by the Institute of Chartered Accountants of India together with the ethical requirements that are relevant to our audit of the financial statements and we have fulfilled our other ethical responsibilities in accordance with these requirements and the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Rohan Complex, M.Phule Chowk, A/p & Tal Sangola, Dist Solapur. Pin, 413307, 718
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Responsibility of Management for the Financial Statements

The management of **Sinhgad Institute of Hotel Management & Catering Technology, Lonavala, Pune** is responsible for the preparation of these financial statements that give a true and fair view of the state of affairs (financial position) Surplus or Deficit (financial performance including other comprehensive income) in accordance with the accounting principles generally accepted in India.

The responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding the assets of the Society and for preventing and detecting frauds and other irregularities, selection and application of appropriate accounting policies, making judgments and estimates that are reasonable and prudent, and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the standalone financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern disclosing as applicable, matters related to going concern and using the going concern basis of accounting.

The management of the institution is also responsible for overseeing the society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SA's will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements



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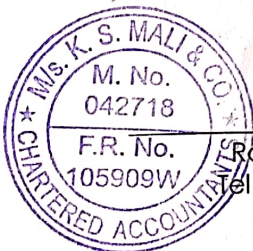
Emphasis of Matters:

The scrutiny in respect of old outstanding fees recoverable from students has not been carried out by Management and hence, provision for non-recoverable fees, if any, has not been made in the books of account.

Opinion

In our opinion and to the best of our information and according to the explanations given to us and subject to notes forming part of the accounts we report that:-

1. **Sinhgad Institute of Hotel Management & Catering Technology, Lonavala, Pune** has maintained separate books of account in respect of each financial year.
2. **Sinhgad Institute of Hotel Management & Catering Technology, Lonavala, Pune** has maintained books of account on mercantile system of accounting except as mentioned in the notes on accounts attached herewith and is following the same method of accounting consistently.
3. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit and for determination of fees by the Fees Regulating Authority constituted as per the provisions of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 and minutes of the various meetings of the said authority.
4. The accounts of **Sinhgad Institute of Hotel Management & Catering Technology, Lonavala, Pune** have been prepared by following Accounting Standard - 17: 'Segment Reporting' as per details specified in Note no. 2(iii) of **Schedule No. 11**.
5. The Balance Sheet and Income & Expenditure Account dealt with by this report are in agreement with the books of account.



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6. In our opinion, **Sinhgad Institute of Hotel Management & Catering Technology, Lonavala, Pune** has kept proper books of account as required by law so far as it appears from our examination of these books.
7. In our opinion the Balance Sheet and Income & Expenditure Account comply with relevant Accounting Standards
8. **Following are the audit observations for the year under consideration:**
 - a) As per the information and explanation given to us, GST Liability/ Refund, if any, will be provided / accounted for on finalization of GST Audit.
 - b) These financial Statements have been prepared incorporating various charges levied by the Society on its various branches / units as per the estimates /judgments made by the Management. Although these are based upon management's best knowledge of current events and actions, uncertainties about these assumptions and estimates could result in the outcomes requiring a material adjustment to the carrying amounts of assets and liabilities in future period.
 - c) During the year, on several occasions, **Sinhgad Institute of Hotel Management & Catering Technology, Lonavala, Pune** has defaulted in remitting payment of the following Statutory dues within the prescribed time limits-
 - Tax Deducted at Source
 - GST /VAT
 - Provident Fund
 - Profession Tax
 - Gratuity
 - d) It is observed that the provision for D.A Arrears has been made as per the Government resolution issued from time to time.





M/S K.S.MALI & CO.
Chartered Accountants

9. The aforesaid financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of **Sinhgad Institute of Hotel Management & Catering Technology, Lonavala, Pune** as at **March 31, 2020** and its **Deficit** for the year ended on that date.

As per our report of even date

Place : Pune

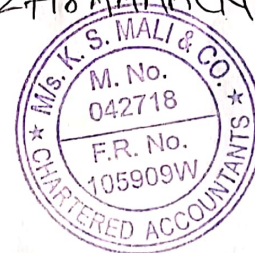
Date : 09.01.2021

For M/s K. S. Mali & Co.
Chartered Accountants
FRN- 105909W

CA K.S. Mali

Proprietor M. No.042718

UDIN: 2104 2718 AAAACN7376



SINHGAD INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY, LONAVALA

The Maharashtra Public Trusts Act, 1950

Schedule VIII (Vide Rule 17(1))

Name Of The Trust: SINHGAD TECHNICAL EDUCATION SOCIETY

Registration No. F - 8282/PUNE Dated: 12.08.1993

BALANCE SHEET AS AT 31ST MARCH 2020

Funds & Liabilities	Sch	Amount (Rs.)	Property & Assets	Sch	Amount (Rs.)
Trust Funds or Corpus			Immovable Properties (at cost)	1	6,45,86,409
Balance as per last Balance Sheet			Investments and Deposits	6	3,16,241
Adjustments during the year			Movable Properties (at cost)	1	1,46,24,008
Membership Fees			Balance as per last Balance Sheet		2,92,700
Donations			Additions during the year		
Reserves & Surplus			Disposals during the year		
Capital Reserve			Intangible Properties (at cost)		
Branch / divisions		1,68,45,971	Capital Work - In - Progress		
Other Earmarked Funds			Advances		
(created under the provisions of			Advances To Trustees		
the trust deed or scheme or out of			Advances To Employees		6,343
the income)			Advances To Others		9,020
Depreciation & Amortization Fund	1	5,17,50,289	Income Outstanding		
Reserve Fund			Rent		
Any Other Fund			Fees Receivable		1,21,91,229
Loans (Secured or Unsecured)			Interest Receivable		7,974
From Trustees			Other Income Receivable		
From Others	2	51,97,176	Other Current Assets		
Liabilities			Stocks		
For Expenses and Provisions	3	1,19,64,915	Prepaid Expenses		82,000
For Advances			TDS & Income Tax Paid		
For Rent & Other Deposits	4	23,28,565	Other Receivables		7,53,527
For Sundry Credit Balances	5	54,86,668	Cash & Bank Balances	7	7,04,133
			In Current A/C		
			In Fixed Deposit A/C		
			With the Trustee		
			With the Manager		
TOTAL		9,35,73,584	TOTAL		9,35,73,584

Notes forming part of the Accounts : Schedule No. 11

As per our report of even date

For K.S. Mali & Co.

Chartered Accountants

F.R.No. : 105909W

CA K.S.Mali
Proprietor (M.No. 042718)

UDIN : 21042718AAAAAN7376

Date : 09/01/2021

Place : Pune

Dr. A. N. Siddiqui
Principal

The above Balance Sheet to the best of our belief contains a true account of the fund & liabilities and of the property & assets of the Trust.

For Sinhgad Technical Education Society

M. N. Navale
President



SINHGAD INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY, LONAVALA

The Maharashtra Public Trusts Act, 1950

Schedule IX (Vide Rule 17(1))

Name Of The Trust: **SINHGAD TECHNICAL EDUCATION SOCIETY**

Registration No. F - 8282/PUNE Dated: 12.08.1993

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31ST MARCH 2020

Expenditure	Sch.	Amount (Rs.)	Income	Sch.	Amount (Rs.)
To Expenditure in respect of Properties Rates, Taxes, Insurance & Cesses Repairs & Maintenance Salaries Depreciation (by way of provision or adjustments)			By Rent (accrued) / (realised)		
To Establishment Expenses To Remuneration to Trustees To Remuneration (in the case of a math) to the head of the math including his household expenditure, if any To Legal Expenses	8	82,36,431	By Interest (accrued) On Securities On Loans On Bank Deposits & Security		8,860
To Audit Fees To Contribution & Fees		24,829	By Dividend By Donations in cash or kind By Grants		
To Amount written off Bad Debts Loan Scholarships Irrecoverable Rents			By Income from other sources By Transfer from Reserve	10	2,85,69,429
Other Items To Miscellaneous Expenses					
To Depreciation & Amortization	1	15,73,899			
To Amounts transferred to Reserve or Specific Funds					
To Expenditure on Objects of the Trust Religious Educational Medical Relief Relief of poverty Other Charitable objects	9	2,71,78,297			
To Surplus/(Deficit) trf.to H.O.		(84,35,167)			
TOTAL		2,85,78,289	TOTAL		2,85,78,289

Notes forming part of the Accounts : Schedule No. 11

As per our report of even date

For **K.S. Mali & Co.**

Chartered Accountants

F.R.No. : 105909W


CA **K.S. Mali**

Proprietor (M.No. 042718)

UDIN : 21042718 AAAACN7376

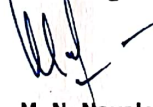
Date : 09/01/2021

Place : Pune


Dr. A. N. Siddiqui
Principal

The above Income & Expenditure to the best of our belief contains a true account of the Expenditure and Income of the Trust.

For **Sinhgad Technical Education Society**


M. N. Navale
President



SCHEDULE 1 : FIXED ASSETS & DEPRECIATION

PARTICULARS	DEPR. RATE P.A.	COST 01.04.2019	ADDITIONS (EXCLUDING TRANSFER) 2019-20	COST 31.03.2020	DEPRECIATION FUND			WDV 01.04.2019	WDV 31.03.2020	PURE ADDITIONS 01.04.19 to 30.09.19	PURE ADDITIONS 01.10.19 to 31.03.20
					DEPR. FUND 01.04.2019	DEPR. FUND 2019-20	DEPR. FUND 31.03.2020				
1	2	3	4	8-3+4+5-6-7	9	10 = [(8-9-11-12+13+14)*2]	15-9+10+11+12-13-14	16-3-9	17-8-15		
AIMMOVABLE ASSETS											
LAND		12,18,286	0	12,18,286	0	0	0	12,18,286	12,18,286		
BUILDING & CIVIL WORKS	5%	5,52,46,923	0	5,52,46,923	2,89,77,946	13,13,449	3,02,91,395	2,62,68,977	2,49,55,528		
COMPOUND WALL	5%	1,91,447	0	1,91,447	1,00,417	4,552	1,04,969	86,478	86,478		
WATER SUPPLY SCHEME	5%	2,53,356	0	2,53,356	1,32,889	6,023	1,38,912	1,20,467	1,14,444		
ROAD	5%	11,72,530	0	11,72,530	6,15,012	27,876	6,42,888	5,57,518	5,29,642		
ELECTRICAL FITTINGS	25%	65,03,867	0	65,03,867	63,93,094	27,693	64,20,787	1,10,773	83,080		
SUB-TOTAL (A)		6,45,86,409	0	6,45,86,409	3,62,19,358	13,79,593	3,75,98,951	2,83,67,051	2,69,87,458	0	0
BI MOVABLE ASSETS											
FURNITURE & FIXTURES	15%	32,13,321	0	32,13,321	27,41,501	70,773	28,12,274	4,71,820	4,01,047		800
LIBRARY BOOKS	50%	23,06,801	800	23,07,601	23,05,533	1,034	23,06,567	1,268	1,034		
COMPUTERS & COMPUTER EQUIPMENTS	50%	17,92,844	0	17,92,844	17,88,641	2,102	17,90,743	4,203	2,101		
MACHINERY & EQUIPMENTS (AS PER DETAILS BELOW)		73,11,042	2,91,900	76,02,942	71,21,357	1,20,397	72,41,754	1,89,685	3,61,188	0	2,91,900
SUB-TOTAL (B)		1,46,24,008	2,92,700	1,49,16,708	1,39,57,032	1,94,306	1,41,51,338	6,66,976	7,65,370	0	2,92,700
GRAND-TOTAL (A+B)		7,92,10,417	2,92,700	7,95,03,117	5,01,76,390	15,73,899	5,17,50,289	2,90,34,027	2,77,52,828	0	2,92,700

PARTICULARS	DEPR. RATE	COST 01.04.2019	ADDITIONS (EXCLUDING TRANSFER) 2019-20	COST 31.03.2020	DEPRECIATION FUND			WDV 01.04.2019	WDV 31.03.2020	PURE ADDITIONS 01.04.19 to 30.09.19	PURE ADDITIONS 01.10.19 to 31.03.20
					DEPR. FUND 01.04.2019	DEPR. FUND 2019-20	DEPR. FUND 31.03.2020				
1	2	3	4	8-3+4+5-6-7	9	10 = [(8-9-11-12+13+14)*2]	15-9+10+11+12-13-14	16-3-9	17-8-15		
MACHINERY & EQUIPMENTS											
KITCHEN EQUIPMENTS	25%	87,275	2,19,710	3,06,985	80,722	56,566	1,37,288	6,553	1,69,697		2,19,710
PROJECTORS	25%	44,200	44,200	44,200	11,050	11,050	11,050	0	33,150		44,200
UPS SYSTEM	25%	27,990	27,990	27,990	6,998	6,998	6,998	0	20,992		27,990
OTHER MACHINERY & EQUIPMENTS	25%	72,23,767	0	72,23,767	70,40,635	45,783	70,86,418	1,83,132	1,37,349		
TOTAL		73,11,042	2,91,900	76,02,942	71,21,357	1,20,397	72,41,754	1,89,685	3,61,188	0	2,91,900



SCHEDULE NO.- 2 : LOANS FROM OTHERS (INCLUDING UNSERVED INTEREST)

PARTICULARS	LISTING REF	AMOUNT (RS.)	AMOUNT (RS.)
A] WORKING CAPITAL LOANS :			51,97,176
GRAND TOTAL			51,97,176

SCHEDULE NO.- 3 : LIABILITIES FOR EXPENSES

PARTICULARS	LISTING REF	AMOUNT (RS.)	AMOUNT (RS.)
Salary & Wages Payable			90,70,841
Provident Fund (Institute's Cont.) Payable			26,79,465
Admin. Charges to P.F. Payable			1,89,514
Other Expenses Payable			25,095
TOTAL			1,19,64,915

SCHEDULE NO.- 4 : LIABILITIES FOR RENT & OTHER DEPOSITS

PARTICULARS	LISTING REF	AMOUNT (RS.)	AMOUNT (RS.)
Deposits from Students			23,27,016
Security Deposits			1,549
TOTAL			23,28,565

SCHEDULE NO.- 5 : LIABILITIES FOR SUNDRY CREDIT BALANCES

PARTICULARS	LISTING REF	AMOUNT (RS.)	AMOUNT (RS.)
SUNDRY CREDITORS	1		4,73,529
STATUTORY DUES :			
INCOME TAX DEDUCTED AT SOURCE (TDS) :			
TDS on Salary		5,86,200	
TDS on Payments to Professionals		2,250	
TDS on Payments to Contractors		440	
		5,88,890	
Provident Fund (Employees' Contribution)		22,55,712	
Profession Tax		7,600	
			28,52,202
OTHER LIABILITIES :			
Fees Refundable		14,71,348	
Group LIC Scheme		2,33,475	
Other Liabilities		4,56,114	
			21,60,937
TOTAL			54,86,668



SCHEDULE NO.- 6 : INVESTMENTS & DEPOSITS

PARTICULARS	LISTING REF	AMOUNT (RS.)	AMOUNT (RS.)
INVESTMENTS			
Fixed Deposits with Banks	2		
Bank of Maharashtra		3,00,000	3,00,000
DEPOSITS			
Gas Cylinder Deposits		16,241	16,241
TOTAL			3,16,241

SCHEDULE NO. 7 : CASH & BANK BALANCES

PARTICULARS	LISTING REF	AMOUNT (RS.)	AMOUNT (RS.)
CASH IN HAND			13,798
BANK BALANCES :			
In Current Accounts			
Central Bank of India		2,292	
Punjab National Bank		1,58,330	
TJSB Sahakari Bank Ltd.		4,895	
Bank of Maharashtra		5,20,113	
Cosmos Co - Op. Bank Ltd.		4,705	
			6,90,335
TOTAL			7,04,133



SCHEDULE NO.- 8 : ESTABLISHMENT EXPENSES

PARTICULARS	LISTING REF	AMOUNT (RS.)	AMOUNT (RS.)
Advertisement and Publicity	3		9,91,569
Interest on: Working Capital Loans		6,77,523	6,77,523
Bank Charges & Commission			35,609
Legal Charges			1,71,867
Professional / Consultation Charges			42,189
Property Taxes			77,294
Repairs & Maintenance			
Repairs & Maintenance to Building		63,540	
Repairs & Maintenance to Furniture & Fixtures		5,708	
Repairs & Maintenance to Computers		1,863	
Repairs & Maintenance to Other Assets		3,74,909	
Garden Maintenance		2,67,265	7,13,285
Electricity Expenses			
Electricity Charges		26,20,475	
Diesel for Generator		38,785	26,59,260
Vehicle Expenses			
Petrol & Diesel Expenses		3,46,944	
Repairs & Maintenance to Vehicles		1,86,457	
Vehicle Insurance		49,803	
RTO Tax		1,12,910	6,96,114
Administrative & General Expenses			
Office Expenses		82,017	
Postage & Telephone Expenses		1,18,526	
Printing & Stationary		4,34,414	
Water Supply & Testing Charges		10,96,451	
Donation Paid		8,052	
Cleaning Charges		1,23,923	
Sweeping Charges		17,849	
Interest on Delayed Payments/Late Fees in respect of Statutory Dues		2,20,117	
Other Expenses		70,372	21,71,721
TOTAL			82,36,431



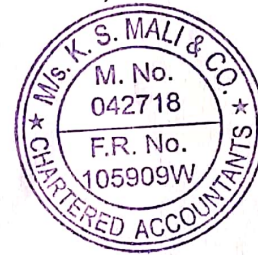
SCHEDULE NO.- 9 : EDUCATIONAL EXPENSES

PARTICULARS	LISTING REF	AMOUNT (RS.)	AMOUNT (RS.)
Employee Costs	4		2,53,63,053
Internet Charges			2,47,688
Fees paid to Statutory Authorities	5		1,98,500
Seminars & Exhibition Expenses			330
Consumables			8,41,311
Newspapers, Periodicals & Journals			9,456
Travelling & Conveyance			1,77,294
Training & Placement Expenses			5,792
Remuneration to Visiting Faculty			34,254
Software Expenses			1,08,340
Student Related Expenses	6		1,50,695
Miscellaneous Expenses			
Prior Period Expenses		6,657	
Other Miscellaneous Expenses		34,927	41,584
TOTAL			2,71,78,297



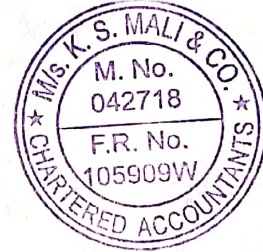
SCHEDULE NO.- 10 : INCOME FROM OTHER SOURCES

PARTICULARS	LISTING REF	AMOUNT (RS.)	AMOUNT (RS.)
EDUCATIONAL FEES INCOME			
Tution Fees		2,62,73,710	
Development Fees		19,54,649	2,82,28,359
OTHER CHARGES RECOVERED FROM STUDENTS			
Student Insurance		8,350	8,350
INCOME FROM SALE			
Sale of Prospectus		64,200	
Sale of Scrap	7	2,674	
Sale of Other Items	8	2,07,801	2,74,675
OTHER INCOME (NON - EDUCATIONAL)			
Prior Period Income		58,045	58,045
TOTAL			2,85,69,429



LISTS**1] SUNDRY CREDITORS (ATTACHED TO SCHEDULE NO.6)**

SR. NO.	PARTICULARS	AMOUNT (RS.)
1	ARCHANA GIRSIH DEORE	850
2	ARCHEIL INFOBIZ	700
3	ASHIRWAD LAUNDRY	2,040
4	BHARAT GANESH DESHMUKH	35,424
5	CARTRIDGE EXPREE	1,186
6	Digi - Tech	1,44,200
7	Janai Arts	6,490
8	KIRAN TRAVELS	2,000
9	Lonavala Bazar	523
10	Lucky Traders	1,21,885
11	MATRE CATERERS	800
12	NATHANEAL ACHARYA (ORCHESTRA BAND)	2,500
13	Om Sai Caterers	2,276
14	PRAPTI ENTERPRISES	2,850
15	Prompt Services	120
16	R.B.Jagtap	3,000
17	ROZGAR SAMACHAR	10,560
18	SAFFRON CATERERS	2,000
19	SARATHI ENTERPRISES	4,043
20	SHRADDHA ENTERPRISES	6,840
21	SMITA COUNSULTANCY SERVICES	1,800
22	SOFT AID COMPUTER P LTD	649
23	Swara HVAC Services	5,976
24	Tathastu Enterpises	1,14,817
	TOTAL	4,73,529



LISTS

2] Fixed Deposits with Banks

PARTICULARS	AMOUNT (RS.)
Fixed Deposits against University Funds	3,00,000
TOTAL	3,00,000

3] Advertisement and Publicity

PARTICULARS	AMOUNT (RS.)
Advertisement for Admissions	9,91,569
TOTAL	9,91,569

4] Employee Costs

PARTICULARS	TOTAL AMOUNT (RS.)
Salaries & Wages	2,46,70,468
Contribution to P.F. & Pension Fund	6,37,205
Administrative Expenses for P.F.	53,080
Staff Welfare & Training	2,300
<i>(Only Total Amount to be mentioned)</i>	
TOTAL	2,53,63,053

5] Fees paid to Statutory Authorities

PARTICULARS	AMOUNT (RS.)
Affiliation Fees	1,78,500
Pravesh Niyantaran Samiti Processing Fees	20,000
TOTAL	1,98,500



6] Student Related Expenses

PARTICULARS	AMOUNT (RS.)
Picnic & Gathering Expenses	1,909
Cultural Activities Expenses	20,456
Sports Expenses	32,093
Student Welfare Expenses	96,237
TOTAL	1,50,695

7] Sale of Scrap

PARTICULARS	AMOUNT (RS.)
Sale of Scrap-Paper	2,674
TOTAL	2,674

8] Sale of Other Items

PARTICULARS	AMOUNT (RS.)
Sale of Books/Journals	2,07,801
TOTAL	2,07,801



**Sinhgad Institute of Hotel Management & Catering Technology,
Lonavala**

SCHEDULE NO. 11:- NOTES FORMING PART OF THE ACCOUNTS

1. Overview:-

Sinhgad Technical Education Society ["Society"] is a Public Charitable Trust duly registered under the Societies Registration Act, 1860 and the Maharashtra Public Trusts Act, 1950. The Society is engaged in imparting education and is also providing medical facilities through its General Hospital and Dental Hospital mainly on charitable basis. It maintains separate books of account in respect of its various units and accordingly Statement of Accounts are drawn in respect of each unit. Sinhgad Institute of Hotel Management & Catering Technology, Lonavala is one of the units of the Society which is mainly involved in imparting the education in the field of Hotel Management.

2. Significant Accounting Policies

i. General:-

The accounting policies not specifically referred to herein below are consistent with the generally accepted accounting principles.

ii. Basis for preparation of financial statements:-

The financial statements have been prepared as per historical cost convention and in accordance with the generally accepted accounting principles in India and materially comply with the mandatory Accounting Standards issued by the Institute of Chartered Accountants of India. The accounts are prepared as per Mercantile System of Accounting in respect of material items as per the policy consistently followed by the Society in previous years.

iii. Segment Reporting:

a) Accounting Standard-17 on 'Segment Reporting' is not mandatorily applicable to the accounts of the Institution. However, Govt. of Maharashtra has constituted Fees Regulating Authority under Section 11(2)(3)(4) of the Maharashtra Unaided Private Professional Educational Institutions (Regulation Admission and Fees) Act, 2015. The said Authority in its meeting held on 1st July 2016 passed a



resolution in respect of the matters to be included in the Auditor's Report. Accordingly the report has to deal with books of account and method of accounting for each segment i.e. every course for which the approval of the fees is sought from the Fees Regulating Authority.

- b) Accordingly the various courses run by Sinhgad Institute of Hotel Management & Catering Technology, Lonavala (hereinafter referred as 'the institution') have been considered as different segments for the purpose of preparation of financial statements. The accounting treatment given to the various type of transactions is as under:-
- i) The expenses incurred and charges levied by the Institution which are directly attributable to a specific segment have been allocated to the respective segment and the residual expenses (including the common expenses of Lonavala Campus Office and the Corporate Office) have been allocated to all the segments on the basis of the estimates / best judgments made by the Management.
 - ii) The fees and related income earned by each segment has been reflected as per actuals. The other miscellaneous income is allocated among the segments on the basis of the estimates / best judgments made by the Management.
 - iii) As per the practice consistently followed in earlier years, the assets and liabilities of the Institution have not been allocated / apportioned among various segments since there is no such requirement of the statutory regulatory authorities and since there are practical difficulties in recording the same in the books of account accordingly.

iv. Revenue Recognition:-

a) Income from Fees:-

The revenue from fees received from students is recognized on 'over the academic year basis.

b) Sale of items:-

The revenue from sale of prospectus/study materials/forms and other items is recognized at the time of actual sale of such items. The cost of printing/purchase of study material/forms charged to expenses as and when purchased.



c) Interest received:-

Interest on investments is accounted for on accrual basis except interest on saving bank accounts.

v. Use of Estimates:-

The preparation of financial statements in conformity with Accounting Standards prescribed by the Institute of Chartered Accountants of India requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities and disclosure of contingent liabilities at the end of the reporting period. Although these estimates are based upon management's best knowledge of current events and actions, uncertainties about these assumptions and estimates could result in the outcomes requiring a material adjustment to the carrying amounts of assets and liabilities in future period.

vi. Fixed Assets:-

- a) All direct expenses attributable to Fixed Assets acquired are capitalized. Initial accessories purchased along with the new assets are capitalized. Replacement accessories and other spares are charged out as expenses.
- b) Fixed Assets are shown at historical cost. Capital subsidy / grants received against specific asset are reduced from the cost of relevant assets.

vii. Depreciation:-

- a) Depreciation is provided on Written Down Value [WDV] Method at the rates decided by the Management as mentioned in Schedule 1: Fixed Assets.
- b) Depreciation on additions to Fixed Assets is charged for the whole year irrespective of date of acquisition or the date on which it is put to use.
- c) No depreciation is provided on the assets disposed off / discarded during the year.
- d) Depreciation charged is reflected by creating Depreciation Fund.



viii. Grants:-

- a) Research and development grant received with specific direction has been shown net of its utilization for the purpose for which it is received.
- b) Examination and / or Seminar Grants received from the University / other authorities have been included in Other Liabilities at net of expenditure incurred.

ix. Investments:-

- a) Long Term Fixed Deposits with Banks are shown under Investments, while Short Term Deposits are shown under Cash & Bank Balances.
- b) Investments are stated at Cost.

x. Softwares:-

Expenditure on softwares purchased during the year is debited to the Income & Expenditure Account.

xi. Provisions:-

Provisions are made based on the best estimate required to settle the obligation at the balance sheet date. These are reviewed at each balance sheet date and adjusted to reflect the current management estimate.

xii. Retirement Benefits:-

a) Provident Fund:-

The Employer's contribution to Provident Fund is charged to Income & Expenditure Account.



b) Gratuity:-

The Society provides for gratuity, a defined benefit retirement plan covering all employees. The Gratuity Plan provides a lump sum payment to all eligible employees at retirement, death, incapacitation or termination of employment, of an amount based on the respective employee's salary and the tenure of employment. Society's liability is actuarially determined at the end of the year using Projected Unit Credit Method. Though Gratuity expense has been recognized in the books of each unit, the consolidated liability for the same in respect of all the units under the Society is ultimately recorded in the books of the Corporate Office.

xiii. Affiliation & Recognition Fees:-

The fees paid during the year have been accounted for as under:-

- a) Fees for academic year 2019-20 have been charged out during the year.
- b) Fees for next academic year are treated as Prepaid Expense.
- c) The refund received, if any, is treated as income in the year of receipt.

3. Expenditure on the objects of the Trust:-

The expenses pertaining to salaries and allowances of non-teaching staff and other administrative / establishment expenses are the expenses incurred on the objects of the Trust and hence the same have been shown accordingly as per the practice consistently followed.

4. Advances paid to staff against salaries:

In view of the severe cash crunch faced by the Society, employees have been paid advances against salary. Liability towards salary payable till the end of the previous year and advances paid to staff towards the same have been transferred to the Corporate Office.

5. Fixed Deposits with Banks:

Fixed Deposits with Banks as disclosed under Schedule No. 6 include:-

- i. Fixed deposits jointly held with various statutory authorities as per details below:-



Name of the Authority	Amount of Fixed Deposits (Rs.)
Fixed Deposits against University Funds	3,00,000
Total	3,00,000

6. Provision for late fees and interest on delayed payment of Statutory dues

- i) Provision for interest on late payment of GST and Provident Fund dues has been made in the books of the Corporate Office only.
- ii) Provision of Rs. 12,000/- for late fees payable under section 234E of the Income Tax Act for the period from 01.06.2015 has been made during the year.
- iii) Provision of Rs. 13095/- for Interest on Delayed payment on TDS during the year has been made during the year. However, the same has not been made in respect of the past period due to complexities involved in ascertaining the said liability.

7. Balance Confirmations:

All balances in the personal accounts are subject to their confirmations and /or reconciliation.

As per our report of even date

**For M/s K. S. Mali & Co.
Chartered Accountants
F.R.No : 105909W**

**For Sinhgad
Technical
Education Society**

**Place : Pune
Date :
09/01/2021**

**CA. K.S. Mali
Proprietor M. No.042718**

**M. N. Navale
President**

