

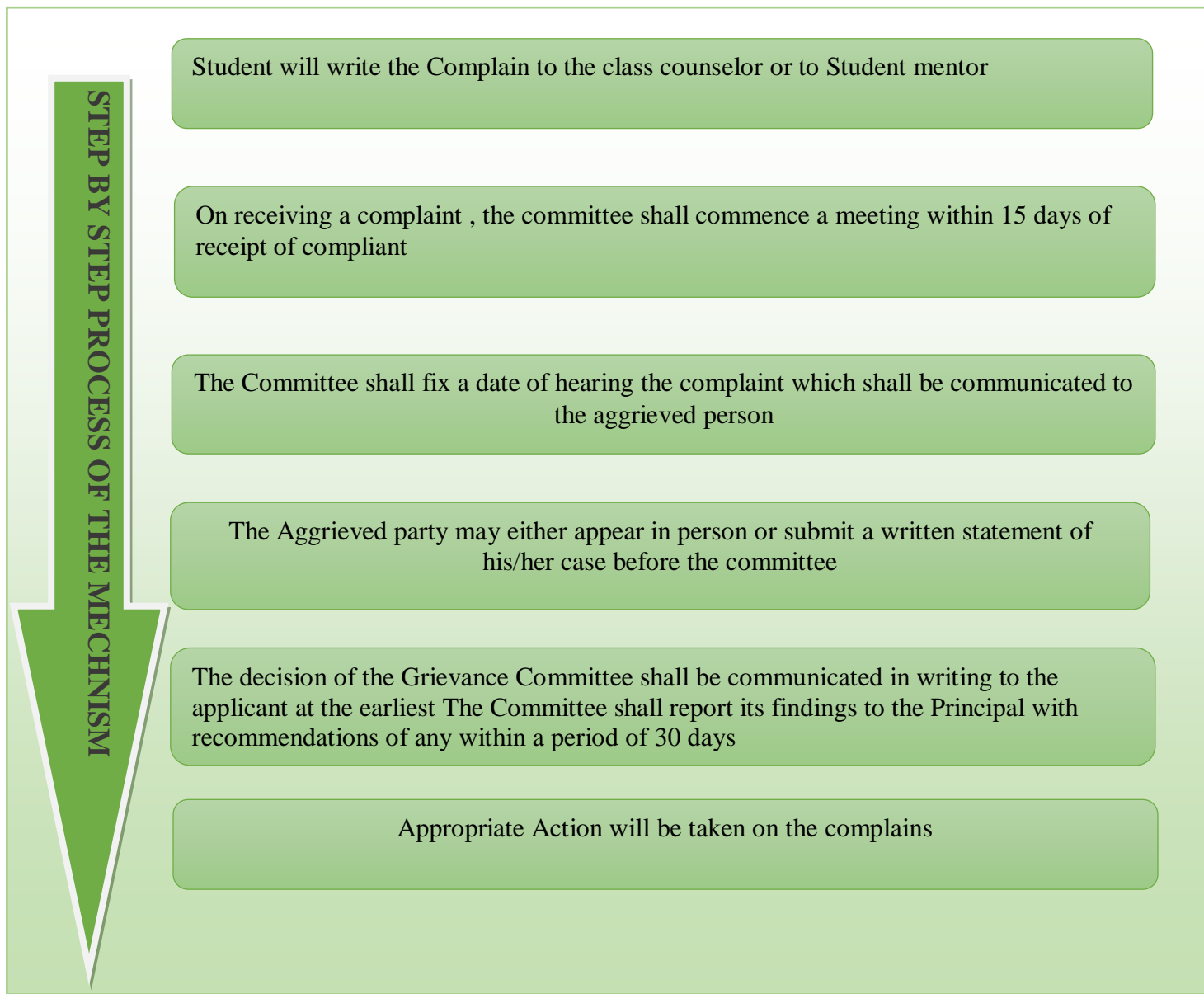


**SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF HOTEL MANAGEMENT AND
CATERING TECHNOLOGY**

Sinhgad Institutes (Affiliated to Savitribai Phule Pune University & Approved by AICTE, New Delhi)
Kusgaon (Bk), Off Mumbai – Pune Expressway, Lonavala Dist. Pune – 410401
Tel.: 2114-673313, Telfax :2114-270260, email: principal.sihmct@sinhgad.edu
Website : <http://sinhgad-sihmct.in>

5.1.3.1 Mechanism of submitting the offline/online complaint for Women's Grievance Committee

A.Y. 2022-23





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SC-ST COMMITTEE

To adhere to the guidelines of Government of India and Following the directions issued by UGC and Savitribai Phule University, the Scheduled Caste /Scheduled Tribes/ Other backward Caste Committee in the Institution is constituted to ensure the continued welfare of the reserved category. The committee also acts as a redressal forum for the students and employees belonging to the SC/ST/OBC category to reach out in case of any grievances that they may face

Objectives of the committee

TO ensure there is no caste-based discrimination in the Institution

To take up measure for achieving the objectives and target down by the government of India for the SC/ST student and employee

Guide the SC/ST student of the Institute , to optimally utilize the benefits of the scheme offered by the state Government , Government of India(GOI) and UGC

Sensitize all the sectors of teaching/non-teaching staff towards the constitutional mandate , UGC Guidelines for the committee and its functioning at Sinhgad Institute of Hotel Management and Catering technology

Function of the community

Function as a Grievance Redressal Cell for the Grievances of the Sc/ST/OBC Student's and employee of the institution and render them necessary help in solving their academic and administrative problem.

To deals with the representations received from Scheduled castes, Scheduled tribes and employee of the institution and under them necessary help in solving their academic and administrative problems

To deal with the representations received from scheduled castes , Scheduled Tribes Candidates regarding their admission, recruitment, promotion and other similar matters in the institution

To circulate Government of India orders and Commission's decision to collect information in respect of appointment , Training of these communities in teaching and non-teaching posts in the institution in suitable forms by a stipulated date and take follow up action where required

To Monitor the working of the remedial coaching scheme in the Institution

To maintain a register for grievances of SC/ST in the institution for the members belonging to these communities.



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Process to Submitting the complaint :

Any aggrieved employee/Student belonging to the reserved category can reach out to the committee

1. By sending and E-Mail
2. By setting up the complaint to the committee head /Principal Office